



U.S. Fish & Wildlife Service

National Conservation Training Center

Conserving the Nature of America

DOI-SUPV-OLT-105 - Managing Employee Performance

Course Code	DOI-SUPV-OLT-105
Course Title	Managing Employee Performance
Description	As a supervisor, you have a number of performance management responsibilities for your employees. You should work with employees to develop, implement, and update performance plans; monitor employees' performance; and conduct progress reviews. You are also responsible for conducting annual appraisals and rewarding, recognizing, or taking corrective actions as appropriate. This on-line course is designed to teach you the basics of these responsibilities, as well as give you an opportunity to practice some of the skills. This course is a prerequisite for the 'BLM/FWS/NPS Supervisory Skills Workshop' and the 'One DOI Supervisory Course' and as such, should be taken before attending those residential courses.
Delivery Method	Online Self Study
Non-FWS Fee	\$0.00
Instructional Hours	2
Credits/CEUs	0.0
Course Content Contact	Jack Owens: jack_owens@fws.gov; (304) 876-7903; jack_owens@fws.gov
Curriculum Category	Leadership and Supervision
Course Frequency	Once per year
Registration Link	Register in DOI Talent
DOI TALENT Course Type	OLT
College Credit Name	CPE 80

Schedule: DOI-SUPV-OLT-105 - Managing Employee Performance